

# Notice of Meeting



## Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 5 February 2015 at 10.00 am  
County Hall

### Membership

Chairman - Councillor Yvonne Constance OBE  
Deputy Chairman - Councillor Susanna Pressel

<i>Councillors:</i>	Kevin Bulmer	Tim Hallchurch MBE	Alison Rooke
	Surinder Dhesi	Laura Price	Les Sibley
<i>District Councillors:</i>	Alison Thomson	Christopher Hood	
	Martin Barrett	Rose Stratford	
<i>Co-optees:</i>	Moira Logie	Dr Keith Ruddle	Mrs A. Wilkinson

### Notes:

- **Date of next meeting: 23 April 2015**
- **There will be a pre-meet for all members of the Committee starting at 9.15 am**

### What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

### How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

### For more information about this Committee please contact:

Chairman	-	Councillor Yvonne Constance OBE E.Mail: <a href="mailto:yvonne.constance@oxfordshire.gov.uk">yvonne.constance@oxfordshire.gov.uk</a>
Policy & Performance Officer	-	<i>Claire Phillips Tel: (01865) 323967</i> <i>Claire.phillips@oxfordshire.gov.uk</i>
Committee Officer	-	<i>Julie Dean Tel: (01865) 815322</i> <i>julie.dean@oxfordshire.gov.uk</i>

Peter G. Clark  
County Solicitor

January 2015

County Hall, New Road, Oxford, OX1 1ND

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## **About the Oxfordshire Joint Health Overview & Scrutiny Committee**

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

### **About Health Scrutiny**

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

### **What does this Committee do?**

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 12)

To approve the Minutes of the meeting held on 20 November 2014 (**JHO3**) and to receive information arising from them.

4. **Speaking to or Petitioning the Committee**
5. **Toolkit - method for determining whether a proposed service variation or service development is 'substantial'**. (Pages 13 - 24)

**10:15**

Claire Phillips, Senior Policy & Performance Officer, Oxfordshire County Council will introduce the Toolkit for adoption and use by the Committee members (**JHO5**).

6. **Healthwatch Oxfordshire** (Pages 25 - 32)

**10:20**

Rachel Coney, Director of Healthwatch Oxfordshire, and Dermot Roaf, Vice Chair, will present a report on recent projects (**JHO6**), to include an update on recommendations and information on the progress of commissioners and providers in delivering change.

## **7. Primary Medical Services (Pages 33 - 56)**

**10:45**

Representatives from NHS England, (Thames Valley Team) Ginny Hope; and the Oxfordshire Clinical Commissioning Group, Dr Joe McManners and Rosie Rowe will present an overview of primary medical services within Oxfordshire.

Representative(s) of the Local Medical Committee (Paul Roblin), the City Federation and Primary Medical Limited will also attend to give a provider perspective.

The Committee will discuss challenges and service development. A briefing which has been prepared by NHS England (Thames Valley) team and the Oxfordshire Clinical Commissioning Group is attached at **JHO7**.

## **8. Child & Adolescent Mental Health Services Review (Pages 57 - 62)**

**11:45**

Sarah Breton, Lead Commissioner, Children, Young People and Maternity Services, and Pauline Scully, Service Director, Oxford Health, will present to the Committee on the current service and its re-commissioning plans. A report is attached at **JHO8**.

## **9. Outcomes Based Contracting (Pages 63 - 66)**

**12:30**

At its last meeting the Committee received a brief paper on the work being undertaken by Oxfordshire Clinical Commissioning Group to develop outcomes based contracting for mental health and older people's services. The Committee asked for further clarity and detail in a number of areas. This paper addresses the issues raised and is the basis for further discussion (**JHO9**).

Catherine Mountford and Barbara Battie of the Oxfordshire Clinical Commissioning Group will attend to present the item and respond to questions.

## **10. Chairman's Report and Forward Plan (Pages 67 - 68)**

**13:00**

The Chairman will give an oral update on meetings she has attended since the last meeting. A draft Forward Plan is attached at **JHO10**.

## 11. Dates of Future Meetings - April 2015 - March 2016

Please note that the Joint Committee will meet on the following dates from April 2015 to March 2016:

23 April 2015

2 July 2015

17 September 2015

19 November 2015

4 February 2016

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.